

English Communication Courses

For Columbia Engineering MS Students

- <u>Improve professional English communication skills to advance your career</u>
- Tuition-free, zero-credit course
- Pass/D/Fail grading
- Small class size (10-15 students)
- Individual tutoring sessions
- Fill out the Interest Form to enroll

CONTACT INFO

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SPRING 2024 COURSE SCHEDULE

WORKPLACE COMMUNICATION IN ENGLISH, 8-MODULE

ENGIE 5000-001 (#13553) 9:30 AM - 11:10 AM (ET) (12/28, 12/29, 1/2, 1/4, 1/5, 1/9, 1/11, 1/12) ENGIE 5000-002 (#13555) 11:30 PM - 1:10 PM (ET) (12/28, 12/29, 1/2, 1/4, 1/5, 1/9, 1/11, 1/12) ENGIE 5000-003 (#13565) 7:00 PM - 8:40 PM (ET) (12/28, 12/29, 1/2, 1/4, 1/5, 1/9, 1/11, 1/12)

ENGIE 5000-011 (#13556) 10:00 AM - 11:40 AM (ET) T (1/30, 2/6, 2/13, 2/20, 2/27, 3/26, 4/2, 4/8) ENGIE 5000-012 (#13570) 10:00 AM - 11:40 AM (ET) R (2/1, 2/8, 2/15, 2/22, 2/29, 3/28, 4/4, 4/11) ENGIE 5000-013 (#13571) 10:00 AM - 11:40 PM (ET) S (1/27, 2/3, 2/17, 2/24, 3/2, 3/30, 4/6, 4/13)

PROFESSIONAL PRESENTATION, 8-MODULE

ENGIE 5001-001 (#13559) 2:00 PM - 3:40 PM (ET) (12/28, 12/29, 1/2, 1/4, 1/5, 1/9, 1/11, 1/12) ENGIE 5001-011 (#13564) 1:00 PM - 2:40 PM (ET) T (1/30, 2/6, 2/13, 2/20, 2/27, 3/26, 4/2, 4/8) ENGIE 5001-012 (#13563) 3:00 PM - 4:40 PM (ET) R (2/1, 2/8, 2/15, 2/22, 2/29, 3/28, 4/4, 4/11)

PROFESSIONAL COMMUNICATION IN ENGLISH (PRONUNCIATION), 8-MODULE

ENGIE 5002-011 (#13566) 1:00 PM - 2:40 PM (ET) R (2/1, 2/8, 2/15, 2/22, 2/29, 3/28, 4/4, 4/11) ENGIE 5002-012 (#13567) 11:00 PM - 12:40 PM (ET) F (2/2, 2/9, 2/16, 2/23, 3/1, 3/29, 4/5, 4/12)

ACADEMIC WRITING, 8-MODULE

ENGIE 5003-011 (#13569) 12:10 AM - 1:50 AM (ET) S (1/27, 2/3, 2/17, 2/24, 3/2, 3/30, 4/6, 4/13)

INDEPENDENT STUDIES

ENGIE 5009-011 (#13572) CUSTOMIZED SCHEDULE

COURSE REGISTRATION PROCESS

- 1. Fill out the **Interest Form**.
- 2. Your submission will be reviewed, and Professor Lee will contact you with the appropriate course that you should take. Add yourself to the wait list of the course (*not wish list).

COURSE DESCRIPTIONS

ENGI E5000 WORKPLACE COMMUNICATION IN ENGLISH

This course is designed for graduate students (non-native English speakers) who would like to improve their oral English proficiency and confidence in speaking in the workplace and daily conversations. Students will learn how to conduct professional interviews, engage in small talk, use idioms, discuss and facilitate conversations, and summarize news. In addition to improving spoken proficiency, students will enhance their writing skills for cover letters and emails. Exercises and interactions prepare students to be successful in job interviews and collaborations in the workplace. This course is recommended for first-time students taking English Communication courses at Columbia Engineering. After completing this class, the instructor will recommend other advanced English Communication courses for you in future terms (i.e. ENGI 5001, ENGI 5002, or ENGI 5003.)

ENGI E5001 PROFESSIONAL PRESENTATION

This course provides students with the knowledge and skills needed for professional presentations. Students learn the components for effective presentation materials, the rubrics for professional presentations, and useful strategies for presenting ideas (such as gesture, tone, and pronunciation). Students will analyze peers' presentations and self-recorded video presentations using a framework. Presenters will reflect and improve their presentation skills. Students can discuss their own presentation anxieties and practice individual coping strategies. This course is recommended for students after completing ENGI 5000.

ENGI E5002 PROFESSIONAL COMMUNICATION IN ENGLISH (PRONUNCIATION)

This course provides students with the knowledge and skills needed to improve their intelligibility when speaking English. Topics include: vowel and consonant sounds, rhythmic and musical aspects (i.e. syllable, stress, and intonation). Students improve their pronunciation through in-class activities such as practicing International Pronunciation Alphabet (IPA), minimal pair, tongue twisters, vowel diphthongs, word stress, intonation, and reading books/news. Students will identify personal pronunciation challenges and obtain feedback. Useful techniques and resources are provided for students to continue to practice outside the classroom. This course is recommended for students after completing ENGI 5000.

ENGI E5003 ACADEMIC WRITING

This course is designed to improve writing skills that will be used for academic and workplace writing. This graduate-level writing course is designed to help students develop the rhetorical and language skills necessary to write about and present research findings. It also exposes students to conventions regarding the fair creation and use of the intellectual property. Students practice reading critically, summarizing information, and writing and presenting research following the preferred conventions. This course serves as a cultural guide for students who may be unfamiliar with academic practices in American graduate education. To develop workplace writing skills, students will practice writing formal emails. Students will get resources for improving useful expressions and accurate grammar. This course is recommended for students after completing ENGI 5000.

ENGI E5009 INDEPENDENT STUDIES

This course is designed for students who want to develop English communication skills continuously. Each student will set up his/her own goal for the class in consultation with the faculty member.